

## **Committee Sign Up**

I can't commit to one committee, but would like to be contacted to volunteer as needed.

Parent/Guardian's Name: \_\_\_\_\_

Student Name(s): (1) \_\_\_\_\_, Room # \_\_\_\_\_;

(2) \_\_\_\_\_, Room # \_\_\_\_\_;

(3) \_\_\_\_\_, Room # \_\_\_\_\_

Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

**\*\*Do you have your clearances filed with the school district \_\_\_\_\_ YES \_\_\_\_\_ NO\*\***

**\*\*\*NOTE\*\*\* In order to be involved in a committee, you MUST have paid your dues for PTA membership (see attached form) AND have all clearances on file with the school (see attached clearances page)**

<p><b>4<sup>th</sup> Grade Activities – Filled</b> Chair; ___ Committee ___ Volunteer</p> <p>Committee plans fun activities for the fourth grade students. Past events have included bowling, Trax Farms, Social and pizza parties. Committee will also design the fourth grade t-shirts and the “All About Me” book.</p> <p><b>Barnes &amp; Noble Book Fair/Read-A-Thon -</b></p> <p><b>Filled</b> Chair; ___ Committee.; ___ Volunteer</p> <p>This fundraiser will be held to kick off Memorial’s read-a-thon. A percentage of the total sales for the day goes to our school. Prizes are solicited from local businesses for the classrooms who have the highest number of attendees and highest sales. Activities throughout the date are coordinated with Barnes &amp; Noble. The Chair will coordinate the event, volunteers will be asked to assist at the event. The read-a-thon is where kids raise money from sponsors for total minutes read. Volunteers process each submission to determine winner for each grade.</p> <p><b>Book Fair – Filled</b> Chair <b>Filled</b> Co-Chair; ___ Volunteer</p> <p>This event is held during the month of October and April. Chairs will coordinate event with Scholastic, develop flyers and manage finances . Chairs and and volunteers will work the fair during school hours and help with set-up and clean-up.</p> <p><b>Box Tops - Filled</b> Chair</p> <p>Chair will collect and tally box tops.</p> <p><b>Bulletin Board - Filled</b> Chair; ___ Committee</p> <p>Chair will coordinate with committee for individual months to decorate and themes. Chair and Committee will decorate the bulletin board with a fun theme to acknowledge student birthdays.</p>	<p><b>Family Bingo - Filled</b> Chair; ___ Committee; ___ Volunteer</p> <p>Bingo Night will take place twice, once in November and then in April. Chair will coordinate bingo supplies, refreshments, prizes and callers. Volunteers can help with any of these or just help with set up and clean up.</p> <p><b>Family Fun Events - Filled</b> Chair</p> <p>Chair will coordinate with various restaurants in the area for particular days when a portion of Memorial sales for that day will be given to our school by the restaurant. Previous restaurants we have teamed up with are TGI Friday’s &amp; Chuck E Cheese. New ideas are welcome.</p> <p><b>Field Day - Filled</b> Chair; ___ Committee; ___ Volunteer</p> <p>Chair and Committee plan a day of play for students during the school day. Held in late May or early June. Volunteer will help with the day with the running the games, set-up and clean-up.</p> <p><b>Fish Tank - Filled</b> Chair</p> <p>Cleans and maintains fish tank in school lobby</p> <p><b>Fun Fair - Filled</b> Chair; ___ Committee ___ Volunteers</p> <p>This event takes place in May as a year-end bash with games, food, auction baskets, etc. Chair will coordinate tables and set up and handle the finances of the event. Committee and Volunteers will develop and organize Games and work the day of the fun fair.</p> <p><b>Fun Fair Basket - Filled</b> Chair; <b>Filled</b> Co-Chair</p> <p>Chair and committee will plan and prepare auction baskets.</p>
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**Fundraisers** - \_\_\_\_ Chair \_\_\_\_ Volunteers

The chair and committee coordinate the sale and distribution of our fundraisers. (For example the KID STUFF books, Yankee Candle etc...) Volunteers will help with organizing the orders to prepare for pick-up the day of delivery.

**Fundraisers: SARRIS** - **Filled** Chair \_\_\_\_ Volunteer

This fundraiser takes place in the Fall and then again in the Spring. The Chair will schedule the fundraiser dates and distribute order forms. Volunteers will assist the chair with orders and help organize product on day of delivery & pick-up.

**Holiday Festival** - **Filled** Chair \_\_\_\_ Committee \_\_\_\_ Volunteer

Chair and Committee will plan a holiday celebration that includes crafts, sing-a-longs and a visit with Santa, along with other holiday activities. Volunteers will help with set-up, clean-up, crafts, baking, sign in and other various planning activities.

**Holiday Shoppe** - **Filled** Chair; **Filled** Co-Chair

\_\_\_\_ Committee; \_\_\_\_ Volunteer

Held during the Holiday Festival, Chair and Committee will coordinate the sale of various gift items for students and their families. Volunteers will help with set-up, clean-up, shopping, pricing and selling.

**Hospitality** - **Filled** Chair; \_\_\_\_ Volunteer

Chair coordinates refreshments for testing and Kindergarten Orientation. Chair also coordinates Teacher Appreciation Dinner during parent/teacher conferences, and volunteers help with food.

**Kitchen** - \_\_\_\_ Chair; \_\_\_\_ Committee

Chair and committee will coordinate food and drinks for Fun Fair and Family Bingo events

**Memorial Movers** - **Filled** Chair; \_\_\_\_ Committee

Chair makes sure t-shirts are ordered and coordinates with committee to facilitate the practice run. Committee provides food for the practice run.

**Online Rewards** - \_\_\_\_ Chair

Handles the processing of orders from the rewards received from online rewards (Apples for Students, Red Robin, etc.)

**Outdoor Sign**- **Filled** Chair

Chair changes the message on the outdoor sign.

**Photography** - **Filled** Chair; \_\_\_\_ Volunteer

Volunteers needed from each grade to photograph children during activities and parties. Chair will be responsible for getting pictures from volunteers to Yearbook Chair.

**Science/Art Expo** - **Filled** Chair;

\_\_\_\_ Committee; \_\_\_\_ Volunteer

Chair and committee will coordinate the students' enrollment and participation in the Science / Art Expo and plan the event. Volunteers will help with set-up and clean-up.

**Spelling Bee** - \_\_\_\_ Chair \_\_\_\_ Committee

\_\_\_\_ Volunteer

Chair and Committee will coordinate the spelling bee for 4<sup>th</sup> graders. Volunteers will help with preliminaries in February and with set-up and clean-up the day of the Spelling Bee.

**Student Store** - **Filled** Chair;

\_\_\_\_ Committee; \_\_\_\_ Volunteer

Chair and Committee will purchase and sell products (pencils, erasers, etc.) to students during lunch and recess. Volunteers may help as little or as much as desired. Student Store is one Friday a month during lunch/recess hours.

**Talent Show** - \_\_\_\_ Chair; \_\_\_\_ Committee;

\_\_\_\_ Volunteer

Chair and Committee will coordinate student involvement in show, arrange performance schedule, plan rehearsals and coordinate refreshments. Volunteers needed for lighting, sound, stage crew and decorations.

**Teacher/Staff Appreciation** - **Filled** Chair; \_\_\_\_ Committee;

\_\_\_\_ Volunteer

Chair and Committee will plan and coordinate activities for teachers and staff members to highlight National Teachers Day. Volunteers in the past have cooked, shopped, decorated and passed out gifts, etc. New ideas are always welcomed.

**Yearbook** - **Filled** Chair; \_\_\_\_ Committee

Chair will work with publishing company to compile student and teacher photos, including class pictures and candid shots. Chair will get orders and distribute yearbooks.

**Return this committee page to school with this packet**

**You will be contacted closer to the date of the events, so don't worry if you don't hear anything right away.**

**(THANK YOU!)**